



**Badminton
Pan America
AGM 2022**

**ADMINISTRATION REPORT
(January 2021-December 2021)**

Dear Members:

Thanks for the opportunity to get back to you in this year Report to the AGM. Our region is still on recovering and controlling health processes, we continued with our compromise and work, dedicating our Membership our best efforts and possibilities.

As we are aware, we have our Head office in Lima, Peru with a Staff composed by 9 persons covering Events, Development, Communications and Administrative areas.

UPDATING RECORDS AND DATA

This is the second year in which all operations have had effect from the Lima Office. Our financial management through the local account (PERU) for improved control and audit of the accounts.

The amounts that the BWF sends for the financing of activities and other items are currently received in our local bank account (PERU). Since BADPANAM activities are carried out not only in Peru, but supporting our members at their destination, this resources also generates an income tax payment at the rate of 1.5%

Our situation with our local accounts at Interbank continues to be in very good standing and to date with all legal requirements. Our Financial Statements and an Audit has taken place for the fiscal operation for year 2021.

Regarding our office, located in the district of Miraflores, it counts with an operations license and complies with all civil defense requirements.

SUNAT COMPLIANCE

It is the Peru national tax entity and to which we report our monthly operations.

-Monthly IGV and Income Statements, Annual Income Tax Return.

The result of the audit was satisfactory, finding no fault of our obligations.

Please note our need to request proper invoices when making payments is an obligation we must fulfill, if not, we would end paying a 30% tax.

RECORD OF BWF INCOME

All contributions made directly by the Badminton World Federation have been recorded in the Association's Minutes book.

Contributions are also earmarked to cover specific activity expenses, payment of goods, office expenses, among others.



STAFF

As mentioned in my opening remark, in these last 12 months the staff of the Office is composed of 9 collaborators:

- Mrs. Mirtha Rosales (Administration),
- Juan Pablo Alvarado, Delia Valenzuela, Jorge Sabastizagal and Mario Carrera (Development).
- Josue Angulo (Communications),
- Ricardo Salamanca and Leonardo Puyen (Events).
- German Valdez (COO).

All staff comply with their responsibilities and obligations and regularly complied with schedules. Following the State of Emergency decreed by the National Government of Peru and continuing to date, work was carried in a semi presential way, with responsibilities assigned for each of our personnel.

RELATIONS WITH BWF

Although it was a complicated year, our continued communication with the Malaysian-based BWF main office is frequent and very positive. The various programs, alternatives and their activities are met, we report twice a year, on date according to their requirements, same as other Continental Confederations.

CONSTITUTIONAL UPDATE

During the last months, we worked on providing the membership our draft proposal towards a new Constitution. This was circulated from September 2021 together with Agenda documents, for the members revision and comments.

After comments were received, the Ex-Co met in Lima for 3 days and went over these comments and produced a final draft which was circulated again, towards the holding of an EGM to vote on it.

Thanks for your time and support.