



**Badminton  
Pan America**

## **Badminton Pan Am Confederation – Job Opportunity**

**Position:** Development Manager

**Location:** Lima, Peru (Full-Time)

### **About Us**

Badminton Pan Am Confederation (BPAC) is the governing body for badminton in the Pan American region, supporting 37 Member Associations with a dedicated team of 9 employees.

We are currently seeking a **Development Manager** to oversee and drive key development initiatives across the Pan American region.

### **Job Description**

The Development Manager will be responsible for managing and implementing BPAC's Development Programs, Membership Development efforts, Para Badminton initiatives, and Gender Equity projects. The role requires some travel and flexibility with working hours.

### **Key Areas of Focus**

- **Coach Education:** Pathways, courses, workshops, seminars.
- **Development & Sport for All:** AirBadminton
- **High Performance:** Player Development and Pathways
- **Member Structures:** Administration Courses for Member Associations
- **Para Badminton:** Participation and Player Development
- **Gender Equity:** Programs, Scholarships, and Pathways
- **BWF Programmes and activities.**

### **Responsibilities**

- Develop and execute plans for the above areas.
- Monitor and report progress against Key Performance Indicators (KPIs).
- Prepare applications, plans, budgets, and reports for BWF – BPAC related activities.
- Liaise with relevant committees and stakeholders.

### **Qualifications**

- Proven experience in strategy development and implementation.
- A university degree.
- Experience in High Performance and Sports Development environments.
- Familiarity with BWF and BPAC programs.
- Proficiency in written and spoken English and Spanish.
- Knowledge of badminton and its ecosystem.
- Strong initiative, organizational skills, and ability to meet deadlines.
- Competence in Microsoft Office applications.

### **Additional Requirements**

- The successful candidate must have the necessary work permissions for Peru, if not, assistance will be provided.
- Must fit well within a dynamic and collaborative team environment.

### **Remuneration**

Competitive, based on experience.

### **Application Process**

Interested applicants are invited to submit either a written or video application along with a detailed CV to:

[development@badmintonpanam.org](mailto:development@badmintonpanam.org), [gvaldez@badmintonpanam.org](mailto:gvaldez@badmintonpanam.org)

**Subject Line:** Development Manager Application

**Application Deadline:** February 24, 2025

**Start Date:** March, 2025

**Note:** Only shortlisted candidates will be notified.