

**ACCOMMODATION BOOKING FORM**

Please complete and return this form to [**fedebadgt@gmail.com**](mailto:fedebadgt@gmail.com)**,** [**gt.tecnica2023@gmail.com**](mailto:gt.tecnica2023@gmail.com) no later than **16th May 2023**.

Any booking after this date will be subjected to room availability and higher rates.

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| **Name of Member Association:** |  | | |
| **Contact Person:** |  | | |
| **PHONE NUMBER:** |  | **MOBILE NUMBER:** |  |
| **FAX NUMBER:** |  | **E-MAIL:** |  |

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| **Official Hotel** | **Room Rates** |
| **Hotel Conquistador**  Address: Via 5 4-68 zona 4, Guatemala City  Website: www.hotelconquistador.com.gt | Single room standard with breakfast: **USD 77.00**  Twin room standard with breakfast: **USD 93.00**  Triple room standard with breakfast: **USD 127.30**  Note: Rates quoted are per room per night. Includes gym, Wi-Fi and pool access. |
| Check-in Time: 3pm / Check out Time: 12 hours’ noon.  Breakfast time - 6:30am to 10:30am  ***Terms & Conditions:***   1. Early check-in or any late check-out may be requested and is subject to room availability. 2. For late check-out: between 12:00 – 18:00 hrs are 50% of the room charge. After 18:00 hrs are one (01) night room charge. 3. Any early departure or amendment of dates after check-in shall be subject to 100% cancellation fee. 4. Airport transfer and daily shuttle service (to and from official hotel and tournament venue) will be made available.   ***Cancellation policy:***   * Groups must be cancelled 15 days before the arrival of the group. * In high occupancy season, it will be RACK rate and must prepay their rooms, THERE WILL BE NO REFUNDS. * NO SHOWS: In case your guest or group does not show up on the date of your reservation, the first night of lodging will be charged.   ***Guarantee:***  All reservations must be duly guaranteed through a credit card. We request a list of passengers 8 days before the arrival of your guests.  ***Conctact Person:***  Ms. Odalis Monzon  Conquistador Hotel Room Executive  Telephone: +502 24244444 ext. 2112  E-Mail: [**ventashabitaciones@hotelconquistador.gt**](mailto:ventashabitaciones@hotelconquistador.gt)  ***Payment Details:***  For more details of payment contact Ms. Odalis Monzon. Form attached to pay with credit card. | |

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